

National Chung Hsing University Library Rules for Reader Violations

Approved by the 347th Administrative Meeting on 28 October 2009
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- Article 1. The National Chung Hsing University Library (hereinafter the “Library”) has established the National Chung Hsing University Library Rules for Reader Violations (hereinafter these “Rules”) in order to maintain the readers’ interest in using the various resources of the Library and the normal operation of the Library. Any violation of the Library’s Readers’ Rules shall be subject to the application the provisions of the Library’s Readers’ Rues.
- Article 2. Access to the Library is subject to a valid personal ID. Readers’ IDs are limited for personal use and shall not be used by any other person. In case of loss, a declaration shall be filed with the Library immediately in order to protect the personal interest and an application shall be filed with the original issuer organization for re-issuance. If the ID is used fraudulently by another person before the declaration of loss is filed, causing any loss to the collection of he Library, the original ID holder shall be liable for compensation. If the Library discovers that any person enters into the Library by presentation of any other person’s ID or that any person allows any other person to use his/her ID, the Library may withhold such ID and notify the original ID holder to take back the ID or send the ID to the issuer organization. Both persons will lose two points.
- Article 3. In using the Library, readers should comply with these rules and shall not engage in any of the following acts. Violators will lose one point.
1. Smoking, chewing beetle nut or making a loud noise.
 2. Violation of rule and failure to follow instruction or bad attitude.
 3. Bringing any books, information or equipment of the Library into the individual research room or outside the Library without completing the borrowing procedure.
 4. Allowing any other person to use one’s account or fraudulent use of any other person’s account in using electronic resources.
 5. Unauthorized use of the Library’s equipment to copy, record or engage in any act in violation of the Copyright Law.
 6. Occupying any seat in advance. Leaving a seat for two hours or more shall be deemed seat occupying a seat in advance. In addition to losing points, the Library may also put the personal items in a centralized place. The Library shall not be liable for the safekeeping of such objects.
 7. Other improper act or any act affecting the readers’ interest.
- Article 4. Readers should carefully maintain the equipment of the Library and shall not have any act causing stain or damage. If the equipment suffers any damage, the reader shall be liable for compensating the damage.
- Article 5. In case of any material breach of these Rules, such as embezzlement, theft, sexual harassment, sexual assault or unauthorized stay inside the Library after closing hour, or any other material breach determined by the Library, the University shall forward the reader to relevant authority of the Library for handling in accordance with law. If the reader is not a member of the University, the police authority will be notified for further handling.

- Article 6. Any reader who violates these Rules and who has lost more than two (inclusive) points as registered by the staff of the Library on combined basis shall be subject to suspension of borrowing rights for one month, if the reader is a member of the University, or shall be prohibited from accessing the Library for three months, if the reader is not a member of the University. For any material breach under the previous article, the Library may prohibit access to the Library for any period between six months and one year (inclusive).
- Article 7. If the violations of these Rules by holders of library cards issued to any single strategic alliance high school results in more than 2 breach points (inclusive) on combined basis, the Library will cancel one card issue to such school and inform such school of the violation.
- Article 8. These Rules are published and implemented after approval by the Administrative Meeting. The same shall be applicable to any amendment hereof.